



Keetmanshoop Municipality

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Enq: Procurement

Tel. +264 63 221 211

Ref no. 3/3/3/13/1

01 June 2023

NOTICE FOR SELECTION OF AWARD

(Section 55(4) of Act) (Regulation 38(1))

PART A

Notice to bidder selected for award

From: KEETMANSHOOP MUNICIPALITY

To:

1. GEE & SONS TRADING CC (Bidder 1)
2. TMU SUPPLY and DELIVERY SERVICES CC (Bidder 2)
3. MEDLINE INDUSTRIES CC (Bidder 3)
4. OUTOKELO INVESTMENT CC (Bidder 5)
5. NAMLINK TRADING ENTERPRISES CC (Bidder 6)
6. SHINE TECHNOLOGIES (PTY)LTD (Bidder 7)
7. DUO SQUARED TECHNOLOGY (Bidder 12)
8. RL INVESTMENT CC (Bidder 13)
9. H THIRTY-THREE INVESTMENT CC (Bidder 14)
10. FOUR ZERO FOUR INVESTMENT (Bidder 16)
11. VEYA ENTERPRISES CC (Bidder 17)

SUPPLY AND DELIVERY OF LAPTOPS, LAPTOP ACCESSORIES AND TONERS FOR KEETMANSHOOP ELECTRICITY BUSINESS UNIT(KEBU)

- a) Kindly note in terms of section 55 of the Public Procurement Act, 2015 (Act No. 15 of 2015), you have been selected for the award under subsection (4) of that section.
- b) You are informed that in the absence of any application for the review of the selection for the award referred to in paragraph (a) within 7 days of this notice, the accounting officer of the Keetmanshoop Municipality will award the contract to you.
- c) The period of 7 days referred to in paragraph (b) starts on **01st June 2023** and ends on **09th June 2023**

PART B

Notice to bidder not selected for award

To:

1. MATHYS COMPUTER REPAIRS (Bidder 4)
2. KOTW INVESTMENT CC (Bidder 8)
3. ALEX WICK TRADING CC (Bidder 9)
4. TEKMAK INVESTMENT CC (Bidder 10)
5. LINCOLN BROWN OFFICE SYSTEMS (Bidder 11)
6. EXTRAODINARY SUPPLIES & EQUIPEMENT (Bidder 15)
7. WALTONS STATIONARY NAMIBIA (Bidder 18)

(a) Kindly note that a bidder whose particulars are specified in PART A has been selected for the award.

(b)The price offered by the bidder referred to in paragraph (a) is an amount of **Rate Only as stipulated in the Executive Summary**.

(c)The criteria used to select for the award the bidder referred to in paragraph (a) is set out in the bid document reference number: **G/RFQ/KHPMUN-004/2022**

(d)Kindly note that if you are not satisfied with the selection for the award made by the public entity, you may make an application for the review of the selection made within **7 days of this notice**, and in the absence of an application for review, the accounting office of the Keetmanshoop Municipality will award the contract to the person selected for the award.

(e) The period of 7 days referred to in Part A paragraph (b) starts on **01st June 2023** and ends on **09th June 2023**

Yours Sincerely



Ms. C. Boois
Acting Chief Executive Officer:
Keetmanshoop Municipality





KEETMANSHOOP MUNICIPALITY

PROCUREMENT MANAGEMENT UNIT
(ESTABLISHED UNDER SECTION 6 OF THE PUBLIC PROCUREMENT ACT, 2015)

**PROCUREMENT REFERENCE NO.
G/RFQ/KHPMUN-004/2022**

**STANDARD FORM
FOR
EXECUTIVE SUMMARY OF BID EVALUATION
REPORT**

[Issued in terms of section 7(1)(i) of the Public Procurement Act, 2015]

for

**SUPPLY AND DELIVERY OF LAPTOPS,
LAPTOP ACCESSORIES AND TONERS
FOR KEETMANSHOOP ELECTRICITY
BUSINESS UNIT(KEBU)**

Executive Summary of Bid Evaluation Report

PROCUREMENT REFERENCE NO. G/RFQ/KHPMUN-004/2022

1. **Scope of Contract:** *SUPPLY AND DELIVERY OF LAPTOPS, LAPTOP ACCESSORIES AND TONERS FOR KEETMANSHOOP ELECTRICITY BUSINESS UNIT(KEBU)*
2. **Procurement method used:** *Request For Quotations(Open Advertised Bidding)*
3. **Date of Invitation of Bids:** Friday , 31 March 2023
4. **Closing date for submission of bids:** Friday , 21 April 2023
5. **Date and place of opening of bids:** Friday , 21 April 2023, Keetmanshoop Municipality – Head Office; 37 Hampie Plichta Street, Keefmanshoop – bids were immediately open after closing time
6. **Number of bids received by closing date:** Eighteen(18)
7. **Responsiveness Of Bids:**

N#:	COMPANY (BIDDER) NAME	Total Pricing at Bid Opening,N\$	Responsive or not responsive (Yes/ No)	Reasons why bid is not responsive
1.	GEE & SONS TRADING CC	N\$ 366 ,223.25	YES	
2.	TMU SUPPLY and DELIVERY SERVICES CC	N\$ 415,456.36	YES	
3.	MEDLINE INDUSTRIES CC	N\$ 466,115.27	YES	
4.	MATHYS COMPUTER REPAIRS	N\$323,594.99	NO	-Bidder attached Certificate of Registration of Trade Mark with BIPA and not the founding Statement;
5.	OUTOKELO INVESTMENT CC	N\$529,889.52	YES	
6.	NAMLINK TRADING ENTERPRISES CC	N\$434,191.70	YES	
7.	SHINE TECHNOLOGIES (PTY)LTD	N\$480,650.08	YES	
8.	KOTW INVESTMENT CC	N\$478,567.71	NO	-Bid Validity for 30 days ONLY -Social Security Good Standing is a colour copy not original or certified Copy
9.	ALEX WICK TRADING CC	N\$459,072.03	NO	-Bid Validity for 60 days ONLY -No Good Standing for NAMRA Certificate for TAX(Only Registration Attached)
10.	TEKMAK INVESTMENT CC	N\$1,047,724.75	NO	-Bid Validity for 90 days ONLY
11.	LINCOLN BROWN OFFICE SYSTEMS	N\$504,719.46	NO	-Bid Validity for 90 days ONLY

12.	DUO SQUARED TECHNOLOGY	N\$399,500.97	YES	
13.	RL INVESTMENT CC	N\$510,312.50	YES	
14.	H THIRTY THREE INVESTMENT CC	N\$488,769.67	YES	
15.	EXTRAORDINARY SUPPLIES & EQUIPEMENT	N\$278,620.00	NO	-Bid Validity for 90 days ONLY
16.	FOUR ZERO FOUR INVESTMENT	N\$359,850.00	YES	
17.	VEYA ENTERPRISES CC	N\$426,927.78	YES	
18.	WALTONS STATIONARY NAMIBIA	N\$251,890.05	NO	-Bid Validity for 7 days ONLY -Good standing Social Security Certificate is a colour copy not original or certified copy -Bill of Quantity not complete

8. Price comparison for bids that are substantially responsive:

After Preliminary Evaluation the Evaluation Committee only considered those bids which were found to be substantially responsive as per Section 52 (9) of Public Procurement Act 15 of 2015.

Table 1: Price comparison of Substantially Responsive Bids

Item no.	Description of Goods	Unit of measures	GEE & SONS TRADING CC	TMU SUPPLY and DELIVERY SERVICES CC	MEDLINE INDUSTRIES CC	OUTOKELO INVESTMENT CC	NAMLINK TRADING ENTERPRISES CC	SHINE TECHNOLOGIES (PTY)LTD	DUO SQUARED TECHNOLOGY	RL INVESTMENT CC	H THIRTY THREE INVESTMENT CC	FOUR ZERO FOUR INVESTMENT	VEYA ENTERPRISES CC
			Bidder 1	Bidder 2	Bidder 3	Bidder 5	Bidder 6	Bidder 7	Bidder 12	Bidder 13	Bidder 14	Bidder 16	Bidder 17
			Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹	Price per unit NAD¹
1	15.6" Dell Vostro 15 5510 or 15.6" HP Envy or 15.6" Huawei laptop or Equivalent a) Microsoft Windows 11 Operating System b) Core i7 Processor c) 8GB RAM d) 500GB SSD e) Backlit Keyboard	No	N\$ 16,800.00	N\$ 13,748.90	N\$ 21,778.90	N\$ 22,718.75	N\$ 26,000.00	N\$ 20,075.00	N\$ 23,999.95	N\$ 22,500.00	N\$ 18,150.00	N\$ 29,000.00	N\$ 27,718.00
2	Any Dell or HP or Huawei 15.6" brand laptop or equivalent	No	N\$ 49,700.00	N\$ 75,138.90	N\$ 71,720.91	N\$ 80,498.75	N\$ 84,499.00	N\$ 50,598.90	N\$ 69,999.95	N\$ 78,000.00	N\$ 81,299.90	N\$ 59,000.00	N\$ 65,799.60

	a) Microsoft Windows 11 Operating System b) Core i9 Processor c) 16GB RAM d) 1TB SSD e) 6GB Graphics Card f) Backlit Keyboard												
3	HP 918XL black For HP Office 8023 Laserjet Printer	No	N\$ 570.00	N\$ 790.56	N\$ 721.75	N\$ 1,129.31	N\$ 679.00	N\$ 3,657.50	N\$ 999.95	N\$ 750.00	N\$ 924.00	N\$ 700.00	N\$ 577.40
4	HP 912XL cyan For HP Office 8023 Laserjet Printer	No	N\$ 339.00	N\$ 394.80	N\$ 363.25	N\$ 650.00	N\$ 340.00	N\$ 423.00	N\$ 399.95	N\$ 715.00	N\$ 462.00	N\$ 450.00	N\$ 290.60
5	HP 912XL magenta For HP Office 8023 Laserjet Printer	No	N\$ 339.00	N\$ 394.80	N\$ 363.25	N\$ 650.00	N\$ 340.00	N\$ 423.00	N\$ 399.95	N\$ 350.00	N\$ 462.00	N\$ 450.00	N\$ 290.60
6	HP 912XL yellow For HP Office 8023 Laserjet Printer	No	N\$ 339.00	N\$ 394.80	N\$ 363.25	N\$ 650.00	N\$ 340.00	N\$ 423.00	N\$ 399.95	N\$ 350.00	N\$ 462.00	N\$ 3,400.00	N\$ 290.60
7	HP 912XL black For HP Office 8023 Laserjet Printer	No	N\$ 590.00	N\$ 644.27	N\$ 2,856.62	N\$ 5,200.00	N\$ 2,860.00	N\$ 844.00	N\$ 1,699.95	N\$ 2,500.00	N\$ 3,759.80	N\$ 720.00	N\$ 474.44
8	Pantum PC-210 Ink Cartridge For Pantum M6600NW Laser printer	No	N\$ 1,290.00	N\$ 1,300.89	N\$ 6,106.25	N\$ 1,780.00	N\$ 990.00	N\$ -	N\$ 499.95	N\$ 2,500.00	N\$ 2,750.00	N\$ 90.00	N\$ 1,462.80
9	Compatible OKI Microline 1120 Ribbon Ink Cartridge For OKI Microline 1120 Eco Dot Matrix Printer	No	N\$ 169.00	N\$ 140.80	N\$ 163.75	N\$ 434.00	N\$ -	N\$ 196.50	N\$ 199.95	N\$ 2,500.00	N\$ 227.45	N\$ 2,700.00	N\$ 350.22

10	EPSON ERC-34B/38B Ribbon Ink Cartridge For EPSON TM-U220PB Receipt Printer	No	N\$ 690.00	N\$ 950.00	N\$ 55.63	N\$ 90.00	N\$ -	N\$ 67.50	N\$ 99.95	N\$ 2,000.00	N\$ 70.85	N\$ 2,650.00	N\$ 127.12
11	HP 53X Ink Toner Cartridge For HP P2015 laserJet Printer	No	N\$ 3,690.00	N\$ 3,922.93	N\$ 4,394.75	N\$ 2,702.70	N\$ 4,160.00	N\$ 5,273.70	N\$ 4,499.95	N\$ 2,800.00	N\$ 5,560.50	N\$ 2,700.00	N\$ 5,230.60
12	HP 15X Ink Toner Cartridge For HP 1200 LaserJet Printer	No	N\$ 790.00	N\$ 2,021.80	N\$ 2,265.00	N\$ 2,351.70	N\$ -	N\$ 2,718.00	N\$ 2,099.95	N\$ 3,000.00	N\$ 2,866.60	N\$ 2,650.00	N\$ 706.44
13	Canon 712 Ink Toner Cartridge For Canon i-Sensys LPB3100 LaserJet Printer	No	N\$ 1,590.00	N\$ 1,420.65	N\$ 1,655.63	N\$ 2,641.30	N\$ 1,625.00	N\$ 1,986.75	N\$ 1,799.95	N\$ 2,000.00	N\$ 2,131.80	N\$ 2,150.00	N\$ 2,462.60
14	MS Office 2021 Professional Plus License	No	N\$ 11,700.00	N\$ 8,028.90	N\$ 13,122.50	N\$ 2,330.00	N\$ -	N\$ 12,195.83	N\$ 3,999.95	N\$ 5,500.00	N\$ 4,398.90	N\$ 4,600.00	N\$ 8,566.00
15	15" - 17" Inch Waterproof Laptop backpack	No	N\$ 1,290.00	N\$ 1,705.00	N\$ 1,251.88	N\$ 989.50	N\$ 1,420.00	N\$ 2,632.78	N\$ 599.95	N\$ 1,500.00	N\$ 768.90	N\$ 1,600.00	N\$ 1,328.37
16	3.5" NAS Drive for Server storage 8TB	No	N\$ 5,980.00	N\$ 4,078.80	N\$ -	N\$ 9,596.00	N\$ 5,990.00	N\$ 2,632.78	N\$ 5,499.95	N\$ 6,500.00	N\$ 6,742.45	N\$ 6,100.00	N\$ 8,621.80
17	27" Computer Monitor	No	N\$ 5,900.00	N\$ 2,750.00	N\$ -	N\$ 5,067.50	N\$ 3,510.00	N\$ 3,070.80	N\$ 3,999.95	N\$ 3,600.00	N\$ 3,383.90	N\$ 2,900.00	N\$ 6,178.60
18	HD Wifi Projector with bag	No	N\$ 9,700.00	N\$ 20,843.90	N\$ -	N\$ 21,248.75	N\$ 14,990.00	N\$ 13,623.50	N\$ 4,999.95	N\$ 9,000.00	N\$ 2,530.00	N\$ 13,000.00	N\$ 14,483.76
19	Wireless Mouse/Keyboard Combo	No	N\$ 390.00	N\$ 547.60	N\$ 457.65	N\$ 430.00	N\$ 499.00	N\$ 562.50	N\$ 499.95	N\$ 650.00	N\$ 402.00	N\$ 400.00	N\$ 590.80

20	13" - 17" Laptop cooling pad – complete with LED lighting	No	N\$ 1,290.00	N\$ 608.40	N\$ -	N\$ 1,585.00	N\$ 1,299.00	N\$ 747.68	N\$ 499.95	N\$ 1,500.00	N\$ 1,506.94	N\$ 450.00	N\$ 738.30
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The bid evaluation further assessed (Table 2) the deviation of the Responsive bidder rates deviation from the trimmed average (i.e. 15% above or below trimmed average. (Trimmed Average than allows exorbitant or excessively low rates to be discarded).

Table 2: Trimmed Average per rate item

Item no.	"Trimmed Average" of bidders	GEE & SONS TRADING CC	TMU SUPPLY and DELIVERY SERVICES CC	MEDLINE INDUSTRIES CC	OUTOKELO INVESTMENT CC	NAMLINK TRADING ENTERPRISES CC	SHINE TECHNOLOGIES (PTY)LTD	DUO SQUARED TECHNOLOGY	RL INVESTMENT CC	H THIRTY THREE INVESTMENT CC	FOUR ZERO FOUR INVESTMENT	VEYA ENTERPRISES CC
		Bidder 1	Bidder 2	Bidder 3	Bidder 5	Bidder 6	Bidder 7	Bidder 12	Bidder 13	Bidder 14	Bidder 16	Bidder 17
1	N\$ 22,044.50	-24%	-38%	-1%	3%	18%	-9%	9%	2%	-18%	32%	26%
2	N\$ 69,659.63	-29%	8%	3%	16%	21%	-27%	0%	12%	17%	-15%	-6%

3	N\$ 1,045.41	-45%	-24%	-31%	8%	-35%	250%	-4%	-28%	-12%	-33%	-45%	
4	N\$ 438.87	-23%	-10%	-17%	48%	-23%	-4%	-9%	63%	5%	3%	-34%	
5	N\$ 405.69	-16%	-3%	-10%	60%	-16%	4%	-1%	-14%	14%	11%	-28%	
6	N\$ 673.87	-50%	-41%	-46%	-4%	-50%	-37%	-41%	-48%	-31%	405%	-57%	
7	N\$ 2,013.55	-71%	-68%	42%	158%	42%	-58%	-16%	24%	87%	-64%	-76%	
8	N\$ 2,013.55	-36%	-35%	203%	-12%	-51%	-100%	-75%	24%	37%	-96%	-27%	
9	N\$ 643.79	-74%	-78%	-75%	-33%	-100%	-69%	-69%	288%	-65%	319%	-46%	
10	N\$ 618.28	12%	54%	-91%	-85%	-100%	-89%	-84%	223%	-89%	329%	-79%	
11	N\$ 4,085.01	-10%	-4%	8%	-34%	2%	29%	10%	-31%	36%	-34%	28%	
12	N\$ 1,951.77	-60%	4%	16%	20%	-100%	39%	8%	54%	47%	36%	-64%	
13	N\$ 1,951.24	-19%	-27%	-15%	35%	-17%	2%	-8%	2%	9%	10%	26%	
14	N\$ 6,767.46	73%	19%	94%	-66%	-100%	80%	-41%	-19%	-35%	-32%	27%	
15	N\$ 1,371.49	-6%	24%	-9%	-28%	4%	92%	-56%	9%	-44%	17%	-3%	
16	N\$ 5,612.89	7%	-27%	-100%	71%	7%	-53%	-2%	16%	20%	9%	54%	
17	N\$ 3,669.16	61%	-25%	-100%	38%	-4%	-16%	9%	-2%	-8%	-21%	68%	
18	N\$ 11,310.90	-14%	84%	-100%	88%	33%	20%	-56%	-20%	-78%	15%	28%	
19	N\$ 493.59	-21%	11%	-7%	-13%	1%	14%	1%	32%	-19%	-19%	20%	
20	N\$ 929.57	39%	-35%	-100%	71%	40%	-20%	-46%	61%	62%	-52%	-21%	

9. BEST EVALUATED BID(S):

Proposed award of supply and delivery contract:

The **Bid Evaluation Committee(BEC)** recommends that the user department purchase **ITEMS** within the **+15% and -15% Band** from the Substantially responsive **bidders(11)** by issuance of Purchase Orders. The bidders are as follows:

1. GEE & SONS TRADING CC (**Bidder 1**)
2. TMU SUPPLY and DELIVERY SERVICES CC(**Bidder 2**)
3. MEDLINE INDUSTRIES CC (**Bidder 3**)
4. OUTOKELO INVESTMENT CC (**Bidder 5**)
5. NAMLINK TRADING ENTERPRISES CC (**Bidder 6**)
6. SHINE TECHNOLOGIES (PTY)LTD (**Bidder 7**)
7. DUO SQUARED TECHNOLOGY (**Bidder 12**)
8. RL INVESTMENT CC (**Bidder 13**)
9. H THIRTY THREE INVESTMENT CC (**Bidder 14**)
10. FOUR ZERO FOUR INVESTMENT (**Bidder 16**)
11. VEYA ENTERPRISES CC (**Bidder 17**)